Guidelines on Joint Cybercrime Coordination Team (JCCT) Management Information System

Procedure/Steps

The steps to proceed/start the JCCT module are described below:

1. How to start JCCT module

i.   Switch on the computer
ii. Check the Power Connection and Ensure NIC Network Connection
iii. The above JCCT module shall open up in NIC Network Connection only
iv. Click on the Web Browser
v.   Enter the URL http://10.21.0.167/jcct in Address Bar of web browser. Click on Enter. The below window would pop-up on your computer screen:-

2. How to Login into JCCT module

1. Click on the Login. The below window would pop-up on your computer screen:-

JCCT USER LOGIN

Enter User ID

Enter Password

Ilb2FN   Enter Captcha

Forgot Password?

Login

2. Enter Username and Password

3. Enter given CAPTCHA in Box

4. Click on Login in Green Colour Background. The below window would pop-up on your computer screen:-

OTP will be sent to Email and Mobile No.

Default OTP is 1234

Mobile Number ****** 3945

test

1234

Submit OTP   Resend OTP

5. An OTP will be received on your registered mobile number
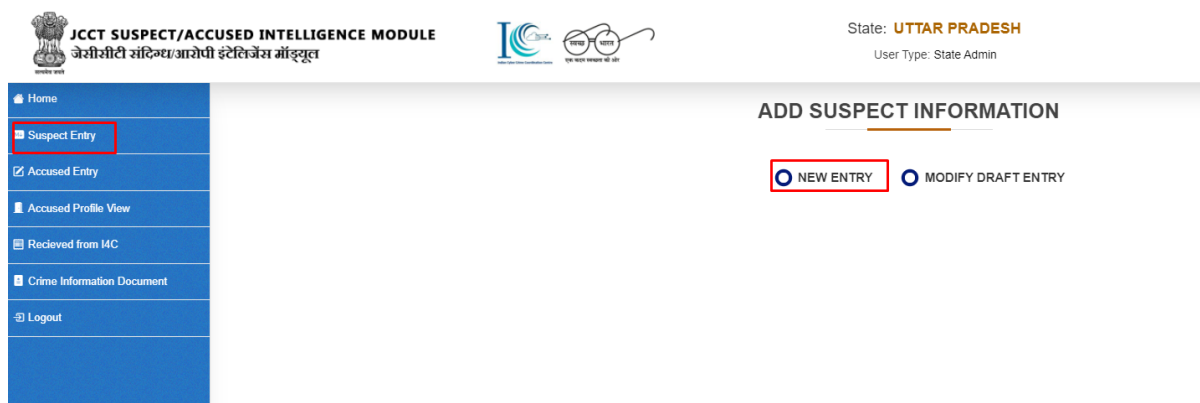
6. Enter the OTP

7. Click on SUBMIT OTP. The below window would pop-up on your computer screen:-

Now, you are at Home Page of JCCT Portal

3. How to make suspect person entry

Click on suspect Entry Section given below Home page to add suspect entry, if any. The below window would pop-up on your computer screen:-

Click on New Entry. The below window would pop-up on your computer screen:-
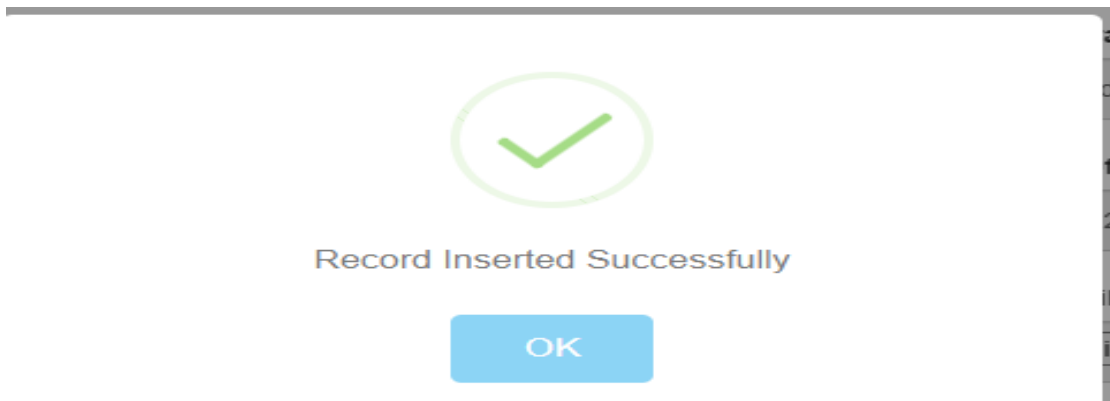
ADD SUSPECT INFORMATION

* मार्क किए गए फील्ड अनिवार्य हैं। **These fields are required**

Originator State*

---Select State---

Originator District*

Police Station*

Modus Operandi*

---Select Modus Operandi---

FIR/DD NO *

Enter FIR/FT/REF No

Date Time(Offence)*

dd-mm-yyyy --:--

Suspect Name(if Known)

Enter Suspect Name

Upload Profile(PNG/JPEG)

Choose File | No file chosen

Upload

Save & Continue

Fill all Mandatory Fields reflecting with Asterisk sign and click on Save & Continue. The below window would pop-up on your computer screen:-

Record Inserted Successfully

OK

Click on OK. The below window would pop-up on your computer screen:-

Originator State*

ANDAMAN & NICOBAR

Originator District*

NICOBAR

Police Station*

CAR NICOBAR

Modus Operandi*

Email frauds

FIR/DD NO *

10

Date Time(Offence)*

24-01-2022 05:05

Suspect Name(if Known)

Enter Suspect Name

Upload Profile(PNG/JPEG)

Choose File No file chosen

Upload

Update

Mobile/ Laptop/iPad Details

Select Mobile/ Laptop/ iPad

Now, you may fill the Mobile/Laptop/iPod Details, if you have information about it and click on Add More Detail to save it. The below message would pop-up on your computer screen:-
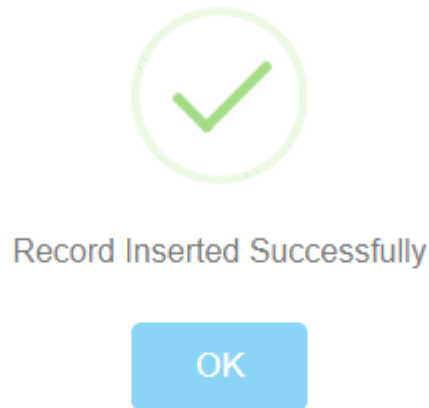
Record Inserted Successfully

OK

Click on OK. Mobile filled details will shown on the screen at the bottom of Mobile/Laptop/iPod Details section as below:-

Select Mobile/ Laptop/ iPad

Mobile

| **Mobile No** | **IMEI No** |
| Enter Mobile Number | Enter IMEI Number |

SIM No

Enter SIM No

| **Make/Model** | **Call Origin State** |
| Enter Device Make/Model | ---Select State--- |

| **Call Origin Place** | **Agent/POS of Sim Card** |
| Enter Call Origin Place | Enter Supplier of Sim Card |

| **Sim Issue TSP/ISP** | **Sim Issue in State** |
| Enter Supplier of Sim Card | ---Select State--- |

Location of Suspect (At the Time of Offence)

| LAT Ex:17.6767 | LONG Ex:17.6767 |

Add More Cell Detail

Mobile No	IMEI No.	Activation No	Mac	Make/Model	Origin Place	State Name	SIM	TSP/ISP	Issue State	Latitude	Longitude	Edit	Delete
9868539259												Edit	Delete

Edit and Delete options are also available as marked in above image at right side bottom to edit or delete, if required. You can add multiple Mobile/Laptop/iPod Details entries by following the same steps

Now, you may fill the URL Detail (Social Media) if you have information about it and click on Add More URL to save it. The below message would pop-up on your computer screen:-

Record Inserted Successfully

OK

Click on OK. URL filled details will shown on the screen at the bottom of URL Detail section as below:-

URL Detail (Social Media)

Media Type	Url	Edit	Delete
Other	https://web.whatsapp.com/	Edit	Delete

Edit and Delete options are also available as marked in above image at right side bottom to edit or delete, if required. You can add multiple URL Details entries by following the same steps

Now, you may fill the Bank Details, if you have information about it and click on Add Bank to save it. The below message would pop-up on your computer screen:-

Record Inserted Successfully

OK
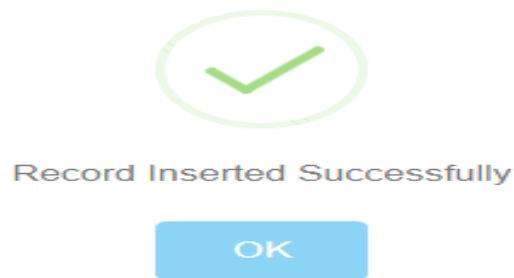
Click on OK. Bank details will shown on the screen at the bottom of Bank Detail section as below:-

Bank Details

Account No.	IFSC	Bank Name	Branch Name	State Name	District Name	Wallet Info	Edit	Delete
20013745698	UTIB00120	BHIM Axis Pay	new Delhi	DELHI	CENTRAL	raju@axis	Edit	Delete

Edit and Delete options are also available as marked in above image at right side bottom to edit or delete, if required. You can add multiple Bank Details entries by following the same steps

Click on Save As Draft. The below window would pop-up on your computer screen:-

If you want to modify in suspect entry, at this stage, click on BACK at Left side bottom. Application will revert back on earlier page. The below window would pop-up on your computer screen:-
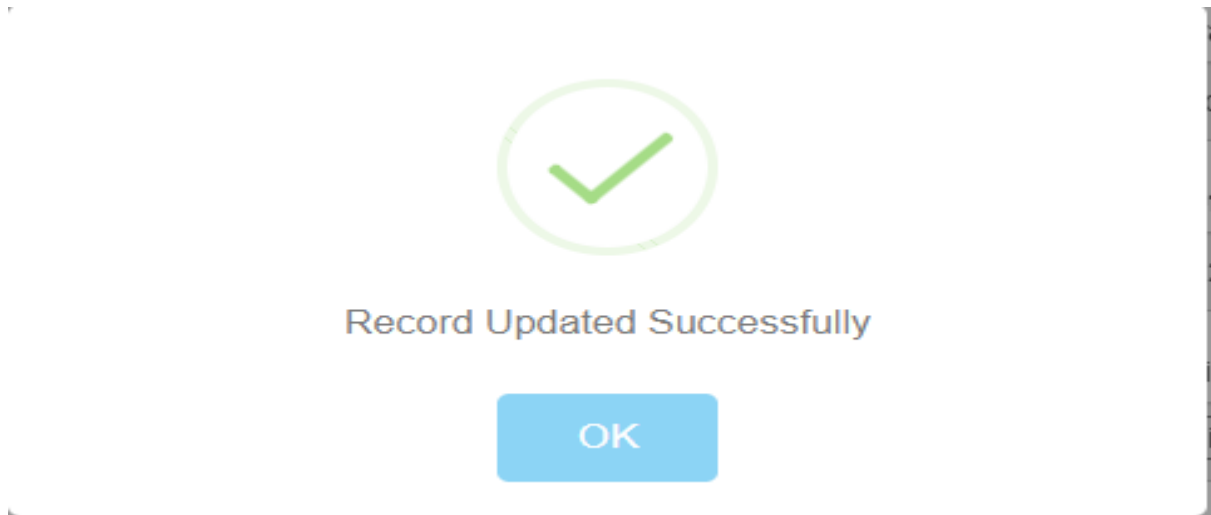

You may do modify in suspect entry by following the steps as described above and click on update. The below window would pop-up on your computer screen:-

Record Updated Successfully

OK

May add or modify in Mobile/Laptop/iPad Details OR URL Detail (Social Media) OR Bank Details and click on Save as Draft.

OR

You may keep it in SAVE AS DRAFT or FINAL SUBMITS it. Once you opt for FINAL SUBMIT you cannot modify it in future. After FINAL SUBMIT, the below message would pop-up on your computer screen:-

Record Finally Submitted

OK
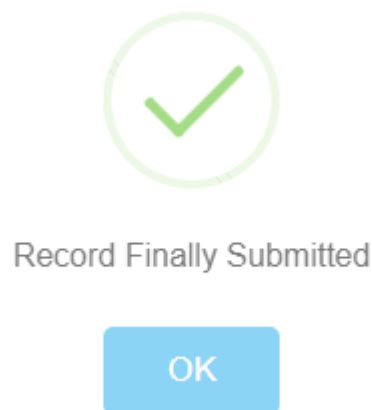
Click on OK. Again you will be at Home Page of JCCT module.

If you had kept the suspect entry in save as Draft mode and want to modify at later stage then go to the suspect entry part of Home Page. The below window would pop-up on your computer screen:-

Select MODIFY DRAFT ENTRY. The below window would pop-up on your computer screen:-

Each and every suspect entry kept in save as draft mode showing with an option of Edit. You may select any suspect entry at any stage to modify it by click on Edit against the suspect entry. You will follow the same steps again, as in making a New Entry.

4. How to make Accused Person Entry

Click on Accused Entry Section given below Suspect entry at Home Page to add arrested accused persons entry. The below window would pop-up on your computer screen:-

ADD SUSPECT INFORMATION

○ MODIFY DRAFT ENTRY   ○ NEW ENTRY   ○ PULL FROM SUSPECT

There are three options available to make entry in Accused Entry Form

- Modify Draft Entry
- New Entry
- Push from Suspect

While select a new entry option, application will open an Accused Profile Form, the below window would pop-up on your computer screen:-

| Profile | Crime Info | Arrest Info | Associate Info |

Profile Information

* मार्क किए गए फील्ड अनिवार्य हैं। **These fields are required**

Accused Type *
---Select---

Accused Photo *
Choose File | No file chosen   Upload

Full Name*
Enter Full Name

Alias Name
Enter Alias Name

Father/Mother/Spouse*
Enter Father/Husband Name

Age *
Enter Age in Year

Gender*
---Select---

Email-Id
Enter Email Address

Document Type
--Select--

Document No.
Enter Document Number

Permanent Address

House No.*
Enter House No.

Area/Street/Locality*
Enter Area/Street/Locality

State Name*
---Select---

District Name*
--Select--

Police Station*
--Select--

Fill all mandatory fields as well as other fields, where you have inputs/data to fill like Mobile/Laptop/iPod fields and click on Add More Cell Detail to save it (Multiple entries options available by click on Add more Cell Detail). The below window would pop-up on your computer screen:-
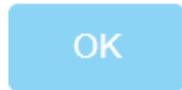
Record Added Successfully

OK

Click on OK. Mobile filled details will shown on the screen at the bottom of Mobile/Laptop/iPod Details section as below:-

Mobile/ Laptop/iPad Details *

Select Mobile/ Laptop/ iPad*

Mobile

Mobile No*

Enter Mobile Number

IMEI No*

Enter IMEI Number

SIM No

Enter SIM No

Make/Model*

Enter Device Make/Model

Add More Cell Detail

S No.	Mobile/ Laptop/ iPad	Mobile No	IMEI No	SIM No	Mac	Make/Model	IP Address	
1	Mobile	6874521698	963258741258963			Vivo		Delete

Delete options available in above window at right side bottom to delete, if required

Now, you may fill the Bank Details, if you have information about it and click on Save & Next to save it. The below message would pop-up on your computer screen:-

Record Successfully Saved

OK
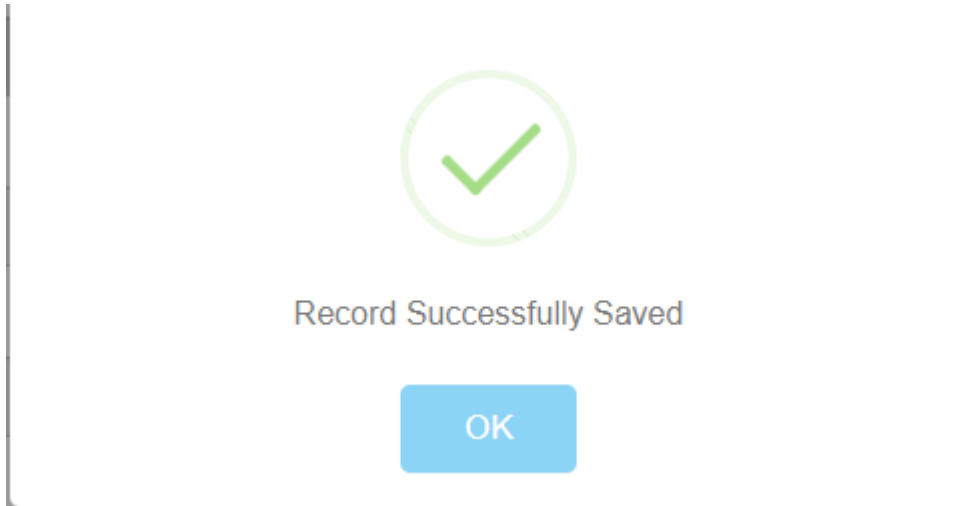
Click on OK. Application will open an Accused Crime Form; fill all mandatory fields as well as other fields, where you have inputs/data to fill like Social Media Information used in crime (Multiple entries options available by click on Add Social Media). The below window would pop-up on your computer screen:-

Record Added Successfully

OK
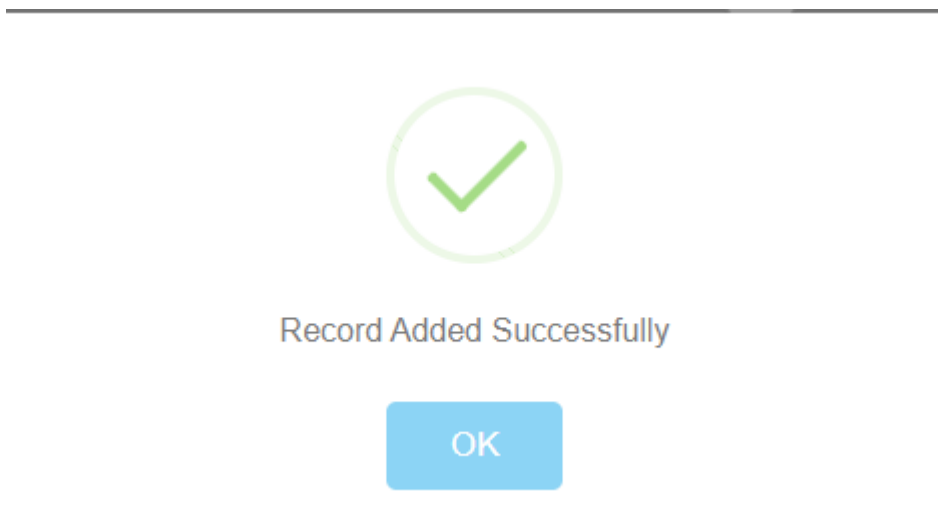
Click on OK. Social Media filled details will shown on the screen at the bottom of Social Media Information Section as below:-

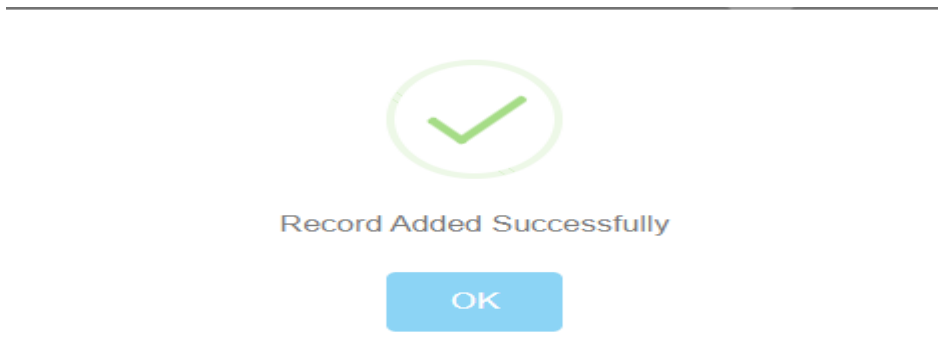| Social Media Name		Social Media Id	
---Select--- ⌄		Enter Other Social Media	
			Add Social Media
No.	Social Media Name	Social Media Id	
	Whats app	https://web.whatsapp.com/	Delete

Delete options available in above window at right side bottom to delete, if required

Now, you may fill the Crime Bank Information, if you have information about it and click on Add Bank to save it. The below message would pop-up on your computer screen:-

Record Added Successfully

OK

Click on OK. Crime Bank Information details will shown on the screen at the bottom of Social Media Information section as below:-

Wallet Information

Enter Wallet Information

Add Bank

| S No.	Account No	Ifsc Code	Bank Name	State Name	District	Wallet Info	Transaction ID	UTR No.	
	120010100789654	UTIB000120	Axis Bank						Delete

Save & Next

Delete options available in above window at right side bottom to delete, if required

Click on Save & Next. The below message would pop-up on your computer screen:-

Record Successfully Saved

OK
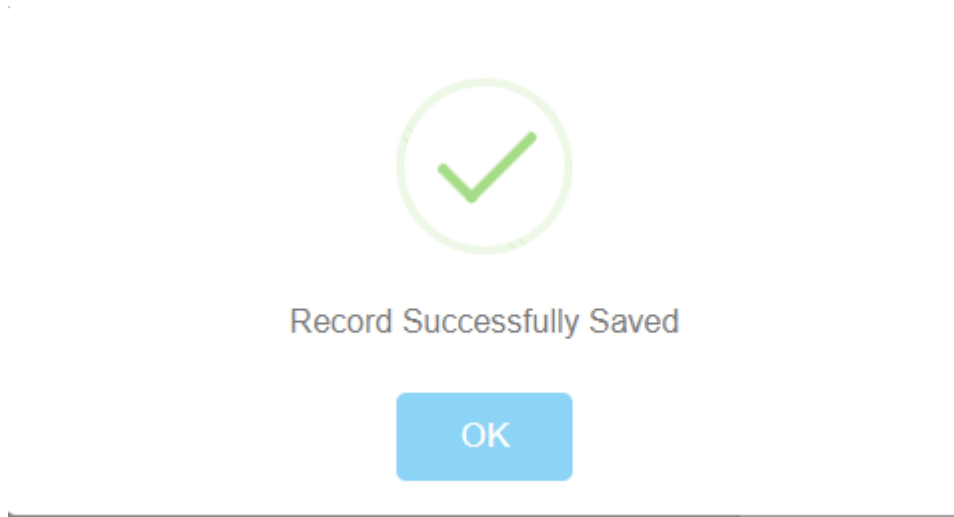
Click on OK. Application will open an Accused Arrest Form; fill all mandatory fields as well as other fields where you have inputs/data to fill like Crime information where accused was involved/arrested earlier in Cybercrime (Multiple entries options available by click on Add Crime) and click on Add Crime to save it. The below window would pop-up on your computer screen:-

Record Added Successfully

OK
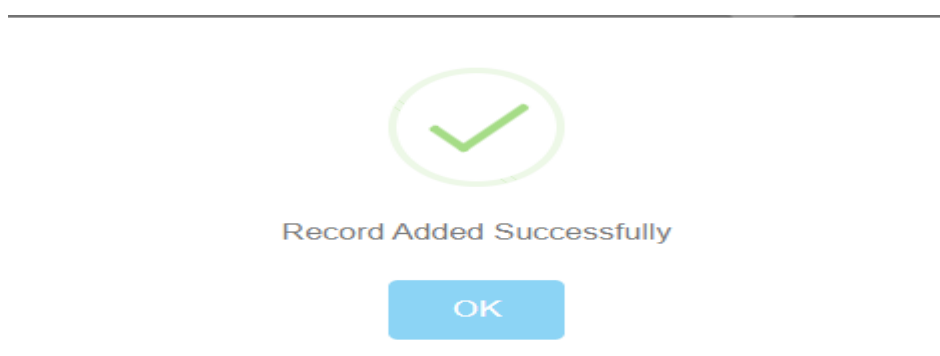
Click on OK. Crime Information details will shown on the screen at the bottom of Crime Information section as below:-

Delete options available in above window at right side bottom

Click on Save & Next. The below message would pop-up on your computer screen:-

Record Successfully Saved

OK
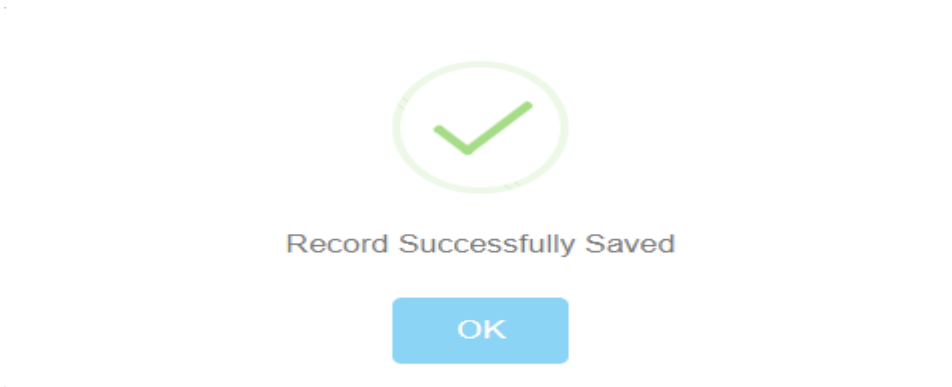
Click on OK. Application will open an Associates Info Form; fill all mandatory fields (Multiple entries options available by click on Add Associate) and click on Add Associate to save it. The below window would pop-up on your computer screen:-

Record Added Successfully

OK
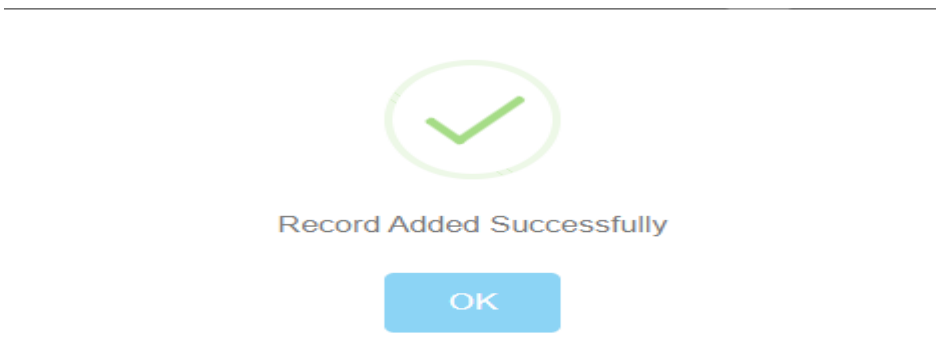
Click on OK. Associate Information details will shown on the screen at the bottom of associate Information section as below:-


Delete options available in above window at right side bottom

In this section you are required to upload the FIR documents and Crime Information Documents like Seizure Memo of seized Mobile/SIM/Laptop/iPod. Call Details Record (CDR) of relevant Mobile/IMEI used in crime may also upload and click on Add documents to save it. The below window would pop-up on your computer screen:-

Record Successfully Submitted

OK
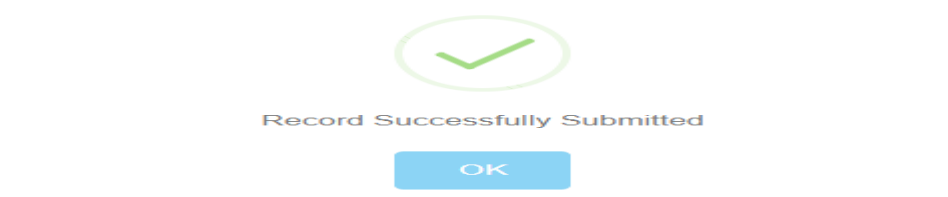
Click on OK. Upload documents details will shown on the screen at the bottom of Upload documents section as below:-

Remove options is available in above window at right side of upload documents (Multiple documents upload options available by click on Add Documents).

Click on Save Entry. The below message would pop-up on your computer screen:-
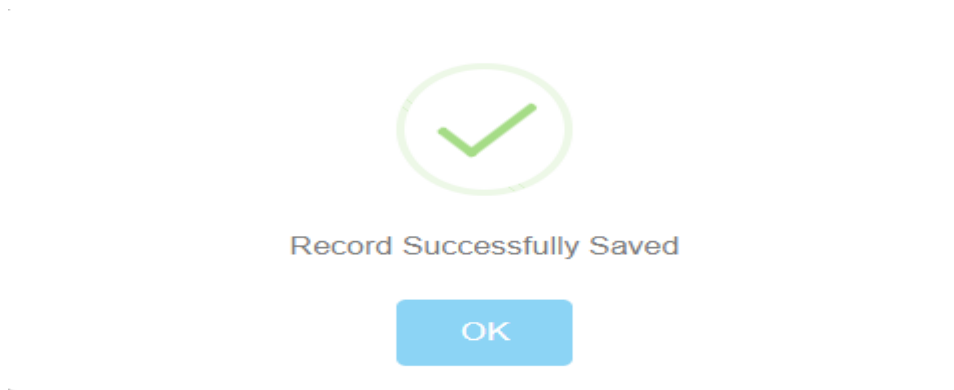
Click on OK. The below window would pop-up on your computer screen:-

Note*- Allow Only .jpg, .png, pdf, word, Excel file & size not more than 5mb.

Add Documents

	Accused Id	Entry Date	Seizure Memo/ FIR upload	Crime Information document	CDR	Remarks
o.	ACC220131100017	24/01/2022	20220124144344_26112021.docx	20220124144355_Mewat.docx	20220124144428_44-2021 C.xlsx	

Final Save

Click on Final Save to create Accused Profile, if you want to modify, keep it in save entry mode.
Once you opt for FINAL SAVE, you cannot modify it in future.

While you select a PULL FROM SUSPECT option, the below window would pop-up on your computer screen:-

Fill the details and click on GO. The below window would pop-up on your computer screen:-

Where all suspects entries of crime is showing with an option Push To Accused. Click on Push To Accused and follow all similar steps as taken in Accused New Entry Form

5. How to share accused profile

Click on Accused Profile view section given below Accused entry at Home Page to view Accused persons details. The below window would pop-up on your computer screen:-

Fill the details OR may select Go. The below window would pop-up on your computer screen:-

S No.	Accused Id	Accused Name	State/District/Police Station	Mobile Number	FIR No	State/District/Police Station (FIR)	Date/Time of Incident	Profile Photo	Action	Send to I4C
1	ACC220131100017	John	TUGHLAK ROAD NEW DELHI DELHI		50	RANJIT NAGAR CENTRAL DELHI	24/01/2022 01:27:04		View Profile	☐
2	ACC211231100002	Rama Shiv	SADAR NAGAUR NAGAUR RAJASTHAN	9865665555	HJI254585	NOUGANWA ALWAR RAJASTHAN	19/01/2022 21:57:24		View Profile	☑ Already Sent
3	ACC220131100014	Mubin Ali	KHERIPUL FARIDABAD HARYANA		83	CYBER CRIME PS FARIDABAD FARIDABAD HARYANA	19/01/2022 20:43:18		View Profile	☑ Already Sent
4	ACC220131100012	Tushar	SARITA VIHAR SOUTH-EAST DELHI		83	CYBER CRIME PS FARIDABAD FARIDABAD HARYANA	19/01/2022 02:07:42		View Profile	☐
5	ACC220131100009	Arpita Mondal	PULBAZAR DARJEELING WEST BENGAL		9	PULBAZAR DARJEELING WEST BENGAL	19/01/2022 01:22:04		View Profile	☐

| 9 | ACC220131100001 | Akhilesh Kumar | KOTWALI KANNAUJ KANNAUJ UTTAR PRADESH | 9865263256 | JHIK21254 | KOTWALI KANNAUJ KANNAUJ UTTAR PRADESH | 18/01/2022 03:34:40 | | View Profile | ☐ Already Sent |

Go To Page Number : [   ] GO   Share Info

Tick in Box of Accused Profile whose details you would like to send to I4C and Click on SHARE. The below message would pop-up on your computer screen:-

Application Sent to I4C

OK
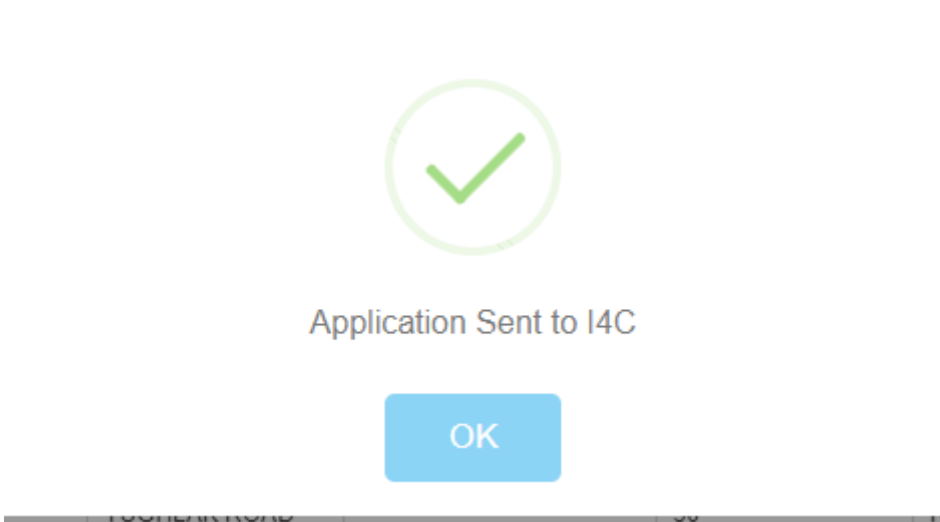
Click on OK.

After analysis of shared information in CyCAPS tools, a report in Excel sheet establishing linkages of Accused Profile with other cybercrime complaints/FIRs across the country and an Analysis Note will be send by the I4C to the sender state and concerned States/UTs.

Users can view the report in "Report from I4C" Section at Home Page of JCCT module

6. How to view received report from I4C

Click on received from I4C Section given below Accused Profile view at Home Page to view report. The below window would pop-up on your computer screen:-

May fill the details and click on Go OR may direct click on Go. The below window would pop-up on your computer screen:-

Select the report by click on view profile to view it. The below window would pop-up on your computer screen with all details of arrested cybercriminals along with documents:-

Accused Profile

Accused Personal Information

Profile ID	ACC211231100002
Name	Rama Shiv
Alias	Shiv
Age	25
Father/Husband Name	Ram Sher
Address	A 27,HDFC Bank Street
Police Station	SADAR NAGAUR
Email	test@gmail.com
FIR No	HJI254585
Year	2021
Police Station	NOUGANWA
District	ALWAR
State	RAJASTHAN

Accused Mobile/ Laptop/iPad Details

S No.	Mobile/ Laptop/ iPad	Mobile No	IMEI No	Activation No	Mac	Make/Model	IP Address
1	Mobile	9865665555	HD565665645	9888956232322		Samsung	

Accused Bank Information

S No.	Bank Account NO	IFSC Code	Bank Name	Bank Information	Wallet Information
1	316625566526	SBIN02145	Andhra Pragathi Grameena Bank	CHANGLANG ARUNACHAL PRADESH	TEST

Crime Information

FIR No	Section	Criminal Act	Police Station	Modus Operandi	Property Lost	Email
HJI254585	4242	4242	RAJASTHAN NOUGANWA	ATM frauds	CASH 50000	amit@gmail.com

Crime Bank Information

S No.	Bank Account NO	IFSC Code	Bank Name	Transaction ID	UTR No.	Bank Information	Wallet Information
1	3659656566	SBIN452154	Airtel Payments Bank	46256565	JU6565656	BARAN RAJASTHAN	Test Info Wallet

Social Media Information

S No.	Social Media Name	Social Media Id
1	Whats app	test123

Accused Arrest Information

Arrest Date	Arrest Place	FIR No	Section	Criminal Act	Police Station	Property Recovered
01/01/2022 00:00:00	Rajasthaan Nakkas Gate	CRPC254	4242	4242	RAJASTHAN Kotwali Nagaur	1000 Cash

Arrest Date	Arrest Place	FIR No	Section	Criminal Act	Police Station	Property Recovered
01/01/2022 00:00:00	Rajasthaan Nakkas Gate	CRPC254	4242	4242	RAJASTHAN Kotwali Nagaur	1000 Cash

Associate Information

S No.	Name	Father Name	Age	Address	Phone	Email
1	Harikesh Singh	Mohit Singh	26	Near SBI Atm	8956588556	test@gmail.com

Crime Uploaded Documents

S No.	Accused Id	Entry Date	Seizure Memo/ FIR upload	Analysis Note Upload	Crime Information document	CDR	Remarks
1	ACC211231100002	27/12/2021	20211227143931_37_202112.jpg		20211227143938_37_202112.jpg	20211227143944_37_202112.jpg	

View it and may download the documents as per your requirements.

7. How to view and download the Analysis Report send by I4C

Click on Crime Information Document. The below window would pop-up on your computer screen:-

Crime Information Document

FIR No		Mobile No	
	Enter FIR No		Enter Mobile No
Accused Id		Accused Name	
	Enter Accused Id		Enter Accused Name

Search

S No.	Id	Seizure Memo/ FIR upload	Analysis Note Upload	Crime Information document	CDR	Origin & Share States	Share
1	CRI220110000001	20220104160336_37_202201.jpg		20220104160340_37_202201.jpg		Share with 2 States	Share
2	CRI220110000002	20220106141901_deepali.pdf		20220106141908_deepali.pdf		Not Share with any State	Share

Download Analysis Note